

TERMS AND CONDITIONS

(1) Practical Examiner File EC-41 (2) J B T Manuscripts INA (3) Single Examiner File S-19 (4) Result Sheet J B T (5) Envolops C -14.

1. Sealed tenders superscribed as ‘TENDER FOR PRINTING OF “**(1) Practical Examiner File EC-41, (2) JBT Manuscript INA (3) Single Examiner File S-19 (4) Result Sheet JBT. (5). Envolops C-14.** duly stamped and signed alongwith samples are invited by the undersigned from the printers (The Printers means the form which should have it own printing press Godown and other related infrastructure which must reach this office on or before 29.9.2011 up to 12 noon. The tender will be opened on the same day at 3 PM in the presence of the tenderers or their authorized agents who may choose to be present.
2. The rates are to be submitted on the prescribed tender form with paper.
3. The tender must accompany earnest money of Rs. 10,000/- Sr.No. 1 to 5 -in the shape of Bank Draft/FDR in favour of Secretary, H.P. Board of School Education, Dharamshala.
4. The supplies shall have to be made within 30 days from the date of issue of supply order, failing supply within stipulated period rate of penalty to be imposed shall be as under-
 - i) for delay upto 10 days2% of total cost
 - ii) for delay upto 20 days.....5% -do-
 - iii) for delay upto 30 days.....10% -do-
 - iv) for delay beyond 30 days, the order can be cancelled or more penalty can be imposed, as determined by the Chairman.
5. The amount of penalty, if any shall be deducted from the bill of the firm. Even if major part of the supply is received in time and balance is received after the stipulated period, penalty shall be imposed on whole of the order.
6. The Secretary reserves the right to accept or reject any tender or part of it or the tenders, without assigning any reason.
7. Rates should be quoted F.O.R. Board office at Dharamshala.
8. Conditional/ambiguous tender shall not be accepted. Tenders received after due date/time due to delayed postal delivery or some other reasons shall also not be accepted.
9. The rates should be quoted FOR Board office on the prescribed tender form (Both in words and figures) supplied by the Board and in accordance with the terms and conditions as laid down by the Board. All conditions in the tender form must be signed by the tenderer.
10. The successful tenderer shall supply nothing but genuine material according to the size & specifications. In case of any dispute, the decision of the Chairman, H.P. Board of school Education Dharamshala shall be final and binding on the contractor.
11. The rate shall be valid for one year from the date of opening of tender.
12. The quantity of stores given in the tender form is only approximate which can be increased or decreased.
13. The contractor will be responsible for damage or loss in transit and will replace goods lost within 10 days from the date of notice from the Board and nothing extra will be paid on this account.
14. The request for PART-PAYMENT OR ADVANCE PAYMENT SHALL NOT BE entertained under any circumstances.

15. The payment will be made after full supply and inspection by the authorized officer of the Board appointed by the Secretary. The authorized officer shall have the power to reject goods if it is satisfied that the goods do not correspond according to the specifications. The Officer shall also recommend penalty as it deemed fit, if it is not satisfied with the quality of material supplied in accordance with the approved size and specifications ,which will be deducted from the bill of the firm. Rejected goods if any, shall be removed by the contractor at own expenses at once, failing such a removed rejected goods will be at contractor's risk and Board may charge rate for the space occupied for such rejected goods.
16. If the supplies are not made within the stipulated period or as per specifications, the Chairman reserves the right to buy material with similar specifications from the open market at the risk and cost of the contractor besides imposition of penalty on the contractor.
17. Subject matter and specimen can be seen in this office on any working day from 10 AM to 5 PM upto 2 days before the date of opening of the tender.
18. All disputes shall be subject to Dharamshala Jurisdiction.
Earnest money already with the board
19. **CHEQUES AND PENDING BILLS SHALL NOT BE ACCEPTED AGAINST EARNEST MONEY/SECURITIES.**
20. In case of non-supply the order shall be cancelled and security amount will be forfeited and firm will be black listed. The contractor shall also be liable to any other penal action as may be deemed fit and proper by the Chairman.
21. Before supply, the material shall have to be got approved/inspected by this office.
22. Proofs of printed matter shall also have to be got approved from Board's office before final printing and no extra days for this purpose will be given.

SECRETARY

The above terms and conditions have been read carefully and are accepted.

Signature of the tenderer _____

Office Seal _____

Address _____

Pin Code _____

H.P. BOARD OF SCHOOL EDUCATION DHARAMSHALA- 176700

“SHORT TERM TENDER NOTICE”

Sealed tenders superscripted as **TENDER FOR SUPPLY AND PRINTING OF(1)Practical Examiner file EC-41(2) JBT Manuscript INA (3) Single Examiner File S-19 (4) Result Sheet JBT (5)ENVELOPS C-14.** Tender along with earnest money of Rs. 10,000/- in the shape of FDR/Bank Draft drawn in favour of The Secretary, H.P. Board of School Education Dharamshala are hereby invited so as to reach in this office on or before 29.9.2011 by 12 Noon and will be open on the same day at 3.00 P.M. The tender form and specification of material to be printed and supplied can be had/seen upto 28.9.2011 from the Board's office on any working day between 10 A.M. to 5 P.M. after the publication of tender notice. The tender is to be duly stamped and signed by the concerned tenderers in token of acceptance of terms and conditions. **The rates must be filled in on the format supplied with the tender form otherwise the tender will not be accepted for consideration.**

SECRETARY

H.P. BOARD OF SCHOOL EDUCATION DHARAMSHALA KANGRA -176700

(1)Practical Examiner File EC-41, (2)JBT MANUSCRIPT INA(3)Single Examiner File S-19

(4)Result Sheet JBT(5) Envelop C-14

due on 29.9.2011 upto 12 noon

<u>S. No.</u>	<u>Item</u>	<u>Approx. Quantity</u>	<u>Size & specifications printing</u>	<u>Rate</u>
-				-
1	Practical File EC-41	6,000	Practical file printing as per specimen given to be stitched with two wires on left hand side.	Rs. _____ (Per Thousand)
2	JBT Manuscript INA	1,000	as per specimen	Rs. _____ (Per Thousand)
3	Single Examiner File S-19	100	as per specimen	Rs. _____ (Per Hundred)
4	Result Sheet JBT	1,000	as per specimen	Rs. _____ (Per Hundred.)
5	Envelop C-14	1,60,000	33cmx22cm Flap extra in Superior Brown Kraft paper. One side printing with Black Colour	Rs. _____ (Per Hundred.)

Earnest Money Rs.10,000/-

Deposited by:-

(1) F.D.R./T.D.R. _____

dated _____

(2) F.D.R./T.D.R. _____

dated _____

Signature of Tenderer _____

Full Name and Address _____

Pin Code _____

Income Tax Pan No. _____

Mobile No.-----

Phone No. _____